

# How to Activate Your Arizona Real Estate License

## THE PREREQUISITES

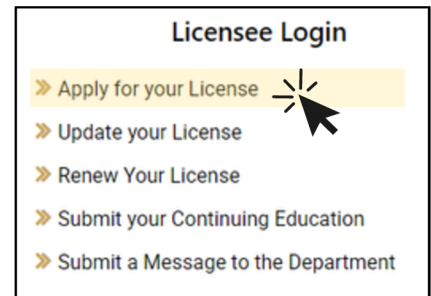
After you've completed 90 hours of pre-licensing education, taken a 6 hour contract writing course, received your fingerprint clearance card with the Arizona Department of Public Safety, and passed the Arizona Real Estate Salesperson Exam through Pearson VUE- **you're now ready to make your license active!**

### Submit Your License Application



**Log in to the ADRE online portal ([www.azre.gov](http://www.azre.gov))** and upload your documents & pay the application fee:

- Proof of education, Fingerprint clearance, Exam results



### Find a Brokerage



- **Request to be hired by a brokerage through your ADRE portal** by using their **designated license #** (*OMNI's are located below*)



### You're Ready!



Once the broker has approved your hire request on ADRE, your license status will show as "Active". **You can now represent clients in real estate transactions under your sponsoring brokerage!**

→ **After joining a brokerage, apply to your local REALTOR® association** to gain access to the MLS (Multiple Listing Service), which allows you to view and list properties and access official contract forms. Association options vary by region, so ask your brokerage which one to join.

→ **Attend additional training** offered by your brokerage

## OFFICE INFORMATION:

**Oracle | 7445 N Oracle Rd #201:** License #: LC659722000

**East | 7189 E Tanque Verde:** License #: LC659722004

**Phoenix | 2920 E Camelback Rd 110:** License #: LC659722007

